MINUTES OF THE PUBLIC MEETING Board of Education Midland Park, New Jersey December 15, 2015

The Pledge of Allegiance was recited.

The meeting was called to order by Maryalice Thomas, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2015 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members. In addition, all questions must be presented to the Board of Education during the public session and prior to the adjournment of the meeting."

ROLL CALL

Present: James Canellas Sandra Criscenzo

Richard Formicola Brian McCourt
Robert Schiffer William Sullivan
Timothy Thomas Peter Triolo

Maryalice Thomas

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools

Stacy Garvey, Business Administrator/Board Secretary

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

Dr. Thomas wished everyone a Happy Holiday Season.

SUPERINTENDENT'S REPORT

Dr. Cirasella reviewed a few items:

- Volleyball Marathon thank you to Ms. Maureen Fister and the rest of the volunteers.
- Report of District Violence & Vandalism and Incidents of Harassment, Intimidation & Bullying (HIB) for Reporting Period 1, 2014-2015
- The Administrators presented the PARCC Testing Report Spring 2015, as mandated for public reporting of standardized assessment requirements within a specific timeframe.

Motion – Mr. Thomas, seconded – Mr. Formicola . . .

1. Approve the following resolution:

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 111015385 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

Roll Call: All Yes

Open to the Public:

To discuss action items on the Agenda. No one spoke at this time.

BOARD MOTIONS <u>APPENDIX</u>

Motion – Mr. Canellas, seconded – Mr. Triolo . . .

1. Approve the minutes of the following regularly scheduled public meetings:

November 10, 2015

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Criscenzo . . .

November 24, 2015

Roll Call: 7 Yes (Criscenzo, McCourt, Schiffer, Sullivan, Thomas, Canellas, & Dr. Thomas) 2 Abstain (Formicola, Triolo)

Motion – Mr. Canellas, seconded – Mr. Triolo . . .

2. Approve the proposed Board of Education Schedule of Meetings, as per the attached appendix.

BM-1

Roll Call: 8 Yes (Criscenzo, Formicola, McCourt, Sullivan, Thomas, Triolo Canellas, & Dr. Thomas)
1 Abstain (Schiffer)

A. <u>Personnel</u> – (M. Cirasella)

Board resolutions related to hiring for the 2015-2016 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- 1. Approve a paid maternity leave for Katherine Kuperus, math teacher in the high school, effective April 4, 2016 through approximately April 17, 2016; a paid child care leave effective approximately April 18, 2016 through May 16, 2016; an unpaid child care leave, as per the NJ Family Leave Act, effective May 17, 2016 through October 17, 2016 and an unpaid leave of absence, effective October 18, 2016 through January 31, 2017.
- 2. Approve a paid maternity leave for Tarra Lawlor, special education teacher in the high school, effective approximately March 2, 2016 through approximately March 29, 2016; a paid child care leave effective approximately March 30, 2016 through April 26, 2016 and an unpaid child care leave, as per the NJ Family Leave Act, effective April 27, 2016 through June 30, 2016.
- 3. Approve the additions to the list of Winter Coaches at the high school for the 2015-2016 school year, as per the attached appendix.

 A-3
- 4. Approve the following changes to the list of Advisors to Activities and Clubs at the high school for the 2015-2016 school year:

Stipend

Delete: Emily Walker Pep Club Co-Advisor

Add: Hanora Bellucco Model United Nations Advisor \$399

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

- 5. Approve the following new job descriptions, as per the attached appendices:
 - a. Assistant to the Business Administrator

<u>A-5a</u>

b. Payroll and Benefits Coordinator

A-5b

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

To approve the following block motion:

- 6. Approve Samantha Fucarino, Rochester Institute of Technology college student, to observe staff teaching methods in the Godwin School for 3 5 days from January 4 22, 2016, as part of her practicum experience.
- 7. Rescind motion A-9 of the November 24, 2015 Board Agenda to appoint Julio Sanchez as a part-time Bus Driver, effective November 25, 2015 through June 30, 2016.

8. Approve the following addition to the list of substitute workers for the 2015-2016 school year:

Andrew Martinez Substitute Custodian

9. Approve the appointment of Jenna Passero as an Aide for the Midland Park Continuing Education After School Child Care program, effective December 16, 2015 through June 30, 2016.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

- S-10. Approve the continuation of the .7 increase for Karen Kantrowitz, Spanish teacher in the elementary schools, retroactive from December 1, 2015 until further notice.
- S-11. Approve the following teachers to provide home instruction to a high school classified student. They will be paid as per Schedule D of the MPEA contract, effective retroactive from December 7, 2015 until further notice:

Therese Seiders Band 5 hours per week

English I Algebra I

Math & Marketing

Haora Bellucco Broadcasting I 2.5 hours per week

Modern World History

Drew Strohmeyer Health 9 2.5 hours per week

Biology for Life

S-12. Approve the following teachers to provide home instruction to a high school non-classified student. They will be paid as per Schedule D of the MPEA contract, effective retroactive from December 7, 2015 until further notice:

Kori Meerholz Geometry 2.5 hours per week

Study Skills

Michelle Janus English 2.5 hours per week

Physical Education

Eric Ferro US History I 2.5 hours per week

Spanish I

Nancy DeRitter Chemistry 2.5 hours per week

Chorus

B. Finance Committee – (R. Schiffer, Chairperson)

Motion - Mr. Sullivan, seconded – Mr. Canellas . . .

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of November 30, 2015, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that

sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

To approve the following block motion:

- 2. Approve the following block motion:
 - a. November 2015 Midland Park Continuing Education claims in the amount of \$63,103.07.
 - b. November 2015 cafeteria claims in the amount of \$38,708.54.
 - c. December 2015 claims in the amount of \$397,235.36.
- 3. Approve the November 2015 direct pays in the amount of \$339,192.15.
- 4. Approve the following block motion:
 - a. Second November 2015 payroll in the amount of \$568,886.08.
 - b. First December 2015 payroll in the amount of \$566,156.85.
- 5. Approve the transfers among accounts for the period November 1 30, 2015, as per the attached appendix.
- 6. Approve the financial reports of the Board Secretary for the period November 1 30, 2015, as per the attached appendix. $\underline{B-6}$

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

7. Approve the following resolution:

BE IT RESOLVED, that the Midland Park Board of Education does hereby approve an agreement with the Englewood Public Schools, for the purpose of transporting students in accordance with P.L. 2010, C65 (A-355, The School Choice Law) for the 2015-2016 school year.

BE IT FURTHER RESOLVED, that the Midland Park Board of Education agrees to abide by the Transportation Services Agreement as published by the Englewood Public School District.

8. Approve the discarding of obsolete and damaged books from the Highland School Media Center, as per the attached appendix.

<u>B-8</u>

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

To approve the following block motion:

9. Approve the use and rental of the High School gym to Hoop Heaven, sponsored by Midland Park Continuing Education for Basketball games on the following dates and times:

Sundays – January 3 & 31 from 12:30 – 3:00 p.m.; January 17, March 6 & 13, 2016 from 8:00 – 11:30 a.m.

10. Approve the use and rental of the Highland School gym to Hoop Heaven, sponsored by Midland Park Continuing Education for Basketball games on the following dates and times:

Sundays – January 3 from 11:30 a.m. – 3:00 p.m.; February 14, 21, 28, 2016 from 8:00 – 11:30 a.m.

11. Approve the use and rental of the High School Rear Practice Field to New York Giants Camps, sponsored by Midland Park Continuing Education for a youth football camp for children ages 6 – 14, as follows:

Monday – Friday, July 11 – 15, 2016 from 8:30 a.m. – 12:30 p.m.

Roll Call: All Yes

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. Triolo . . .

1. Approve the following staff member requesting workshop attendance:

Name	Workshop	Location	Cost	Date
Eurico Antunes	TECHSPO '16	Atlantic City, NJ	\$500.60	Jan. 28-29, 2016
Nina Fasciano	Gender Inclusivity Training	Glen Rock, NJ	\$150.00	Feb. 10, 2016

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Triolo . . .

To approve the following block motion:

- 2. Approve the educational services for one classified middle school student by The Learning Center at Four Winds Hospital, Katonah, NY, effective retroactive from November 24, 2015 through December 4, 2015.
- 3. Approve the placement of one high school classified student on home instruction, effective retroactive from December 7, 2015 until further notice.
- 4. Approve the placement of one high school non-classified student on home instruction, effective retroactive from December 7, 2015 through January 4, 2016.

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Triolo . . .

5. Approve all courses, instructors, programs and trips, which are included in the Spring 2016 brochure of the Midland Park Continuing Education program.

Roll Call: All Yes

D. <u>Policy Committee</u> – (T. Thomas, Chairperson)

Motion – Mr. Thomas, seconded – Mr. McCourt . . .

- 1. Approve the second reading of the following new Policies:
 - a. Staff Member's Use of Personal Cellular Telephones/ Policy Section 3322 Other Communication Devices – Teaching Staff Members
 - Staff Member's Use of Personal Cellular Telephones/
 Other Communication Devices Support Staff Members
 - c. Outstanding Food Service Charges Policy Section 8550

Roll Call: All Yes

Motion – Mr. Thomas, seconded – Mr. Formicola . . .

2. Approve the first reading of the following revised Mandated Policies, as per the attached appendices:

a.	Evaluation of Superintendent	Policy Section 1240	<u>D-1a</u>
b.	Evaluation of Teachers	Policy Section 3221	<u>D-1b</u>
c.	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Policy Section 3222	<u>D-1c</u>
d.	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	Policy Section 3223	<u>D-1d</u>
e.	Evaluation of Principals, Vice Principals, and Assistant Principals	Policy Section 3224	<u>D-1e</u>
f.	Family Leave – Teaching Staff Members	Policy Section 3431.1	<u>D-1f</u>
g.	Family Leave – Support Staff Members	Policy Section 4431.1	<u>D-1g</u>
h.	Use of Electronic Communication and Recording Devices (ECRD)	Policy Section 5516	<u>D-1h</u>

Roll Call: All Yes

E. <u>Legislative Committee</u> – (J. Canellas, Chairperson)

No Report.

F. Buildings & Grounds Committee – (R. Formicola, Chairperson)

The following items have either been completed or the work has begun:

- Fall leaf cleanup complete.
- Temporary fence around new field has been installed.
- Electrical service and meter pan has been installed for the new scoreboard. Inspection is scheduled for tomorrow once complete PSE&G will make final hook up to power supply.
- Masonry work has been completed for new digital sign in front of the high school.
- Electrical conduit and power has been installed for the new digital sign.
- Weather permitting the digital sign is scheduled to be installed Monday/Tuesday December 21/22 in the afternoon.
- Repaired a heating pump and motor in the MPHS boiler room.
- Banners hung on light poles in the front entrance of MPHS.
- Repaired univents at Godwin school.
- Repaired Airdale heating and cooling unit band room in Highland School.

G. <u>Negotiations Committee</u> - (B. McCourt, Chairperson)

No Report.

H. <u>Public Relations Committee</u> – (P. Triolo, Chairperson)

No Report.

I. Liaison Committee

High School PTA - (S. Criscenzo)

There will be a General Combination Meeting scheduled for January 6, 2015.

Elementary School PTA- (P. Triolo)

Holiday Party is scheduled.

Booster Club – (T. Thomas)

The Winter Sports Schedule starts this week.

Performing Arts Parents – (J. Canellas)

No Report.

Special Education – (M. Thomas)

The program in The Barn is continuing.

The Special Education Director is scheduled to begin her new job on 1/9/2016.

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Education Foundation – (R. Formicola)

The Special Gala event is scheduled for 3/5/2016. Tickets are available.

Board of Recreation – (B. McCourt)

No Report.

<u>Continuing Education Program</u> – (R. Schiffer)

All courses, instructors, programs and trips were approved of tonight.

Student Representative to the Board – (Aidan MacLean)

The following items were discussed:

- -Students are beginning to receive college acceptance letters.
- -The volleyball fundraiser was a success. The turn-out was good and nearly \$6,500. was raised.
- -There will be a Take Action Christmas Party on Wednesday.

Borough Town Council – (M. Thomas & J. Canellas)

No Report.

Ad Hoc – (W. Sullivan)

No Report.

J. Old Business

Mr. Formicola stated that the Elementary PTA held a craft fair fund raiser and it was a great event.

K. New Business

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

To go into closed session before the meeting of December 28th, 2015 for the purpose of confidential legal items and January 5, 2016, for the purpose of reviewing the hiring of personnel and confidential student HIB case reviews.

Roll Call: All Yes

Mr. Schiffer thanked Midland Park and the Board of Education for allowing him to serve as a Board member for 28 years. He spoke of his history on the Board. When he started, he was 35 years old with two daughters. Now he is 62 years old with a grandson. Mr. Schiffer remarked 28 years ago that student enrollment was down and the talk was to close the high school and Godwin School. Obviously

that idea was wrong. Many students have graduated from MPHS and have gone on to attend Ivy League schools and other great educational facilities, as well as, to work in their respective fields. We need to remember where we were and how far we have come and what is happening now. Mr. Schiffer remarked he would be upset if anyone ever said he wasn't here for all the students and hopes all of the Board members will continue to do that same thing.

Open to the Public

Dr. Thomas invited the public to address the Board.

No one from the audience chose to speak.

Motion - Mr. Schiffer, seconded – Mr. Sullivan To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 9:20 p.m.

Respectfully submitted,

Stacy Garvey, School Business Administrator/ Board Secretary